Financial Report
With Supplemental Information
Prepared in Accordance with GASB 34

June 30, 2008

## **TABLE OF CONTENTS**

<u>P</u>	Page
INDEPENDENT AUDITOR'S REPORT	3
MANAGEMENT'S DISCUSSION AND ANALYSIS	6
BASIC FINANCIAL STATEMENTS	16
STATEMENT OF NET ASSETS	
STATEMENT OF ACTIVITIES	
STATEMENT OF FUND NET ASSETS - ENTERPRISE FUND	
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS -	
ENTERPRISE FUND	20
STATEMENT OF CASH FLOWS – ENTERPRISE FUND	
STATEMENT OF FIDUCIARY NET ASSETS	23
STATEMENT OF CHANGES IN FIDUCIARY FUND NET ASSETS	
NOTES TO THE FINANCIAL STATEMENTS	25
OTHER SUPPLEMENTAL INFORMATION	77
BALANCE SHEET - ENTERPRISE FUND	
COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINS	
EARNINGS -ENTERPRISE FUND	79
STATEMENT OF CASH FLOWS - ENTERPRISE FUND	80
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL	
REPORTING AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEM	
PREPARED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	82

INDEPENDENT AUDITOR'S REPORT

## DS Rostagno, CPA, P.C.

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Board of Trustees **West Iron County Sewer Authority** Caspian, Michigan 49915

#### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of the business-type activities and each major fund of the **West Iron County Sewer Authority**, as of and for the fiscal year ended June 30, 2008, which collectively comprise the Authority's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, and with the standards prescribed by the State Treasurer. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by the Board of Trustees, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the **West Iron County Sewer Authority** at June 30, 2008, and the respective changes in financial position thereof for the fiscal year ended, in conformity with generally accepted accounting principles in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 25, 2008, on our consideration of the **West Iron County Sewer Authority**'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide opinions on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 7 through 15 is not a required part of the basic financial statements but is supplemental information required by the *Governmental Accounting Standards Board* and by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of the inquiries of management, regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **West Iron County Sewer Authority**'s basic financial statements. The individual fund financial statements are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The individual fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Dianne S. Rostagno

DS ROSTAGNO, CPA, P.C.

November 25, 2008

MANAGEMENT'S DISCUSSION AND ANALYSIS

P.O. BOX 246 . CASPIAN, MI 49915 . (906) 265-5209

The management of the **West Iron County Sewer Authority** provides this narrative overview and analysis of the financial activities of the **West Iron County Sewer Authority** for the year ended June 30, 2008. As readers, you are encouraged to read this discussion and analysis in conjunction with the Authority's financial statement information included in this report.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The financial section of this report includes management's discussion and analysis and the basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-wide financial statements

The government-wide financial statements are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the Authority's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements reflect the Authority's functions in the enterprise fund, which is the only fund of the **West Iron County Sewer Authority**. This means that the revenues are intended to recover all or a significant portion of their cost through user fees and charges (business-type activities). There are no governmental activities.

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#### Fund Financial Statements

The Authority, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. In the basic financial statements, the emphasis of the fund financial statements is on major funds. The only fund of the Authority (in addition to the fiduciary fund) is a **proprietary fund**.

#### **Proprietary Funds**

Proprietary Funds provide services for which the Authority charges customers a fee. The Authority has only one type of proprietary fund - an enterprise fund. The enterprise fund of the Authority is used to report the same functions as the business-type activities in the government-wide financial statements. The Proprietary Fund is presented separately in both the government-wide financial statements and the fund financial statements and is considered a major fund. Enterprise funds are used to account for operations very similar to business enterprises, where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### Notes to the Financial Statements

Notes to the financial statements are included in the basic financial statements, and provide additional information that is essential for a full understanding of the data provided in the government-wide and the fund financial statements.

#### Supplementary Information

<u>Required supplementary information</u> generally follows the basic financial statements, and includes budgetary comparison schedules for the General Fund and the entity's major special revenue funds as presented in the governmental fund financial statements. Since there are no governmental funds, this section has been omitted.

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#### Government-wide Financial Analysis

In time, net assets of a governmental entity may serve as a useful indicator of the government's financial position. In the case of the Authority, assets exceeded liabilities by \$ 5,935,502 at June 30, 2008.

By far, the largest portion of the Authority's assets (approximately 92%) is held in the form of capital assets (net). These capital assets are used to provide services to citizens and are not available for future spending. It should be also noted that these assets carry related debt of \$2,215,000, representing the 2005 refunding bond issue. At June 30, 2008, the Authority reported \$5,251,984 in capital assets net of related debt. And, at June 30, 2008, the Authority had unrestricted net assets of \$144,817, which are available to meet the government's ongoing obligations to citizens and creditors, and \$538,701 restricted for payment of debt and related obligations.

#### **Summary of Nets Assets**

The following is a comparative summary of the net assets at June 30, 2008 and June 30, 2007:

T---- 20 2000

		ne 30, 2008 y Government	
	Bu	siness-type Activities	
Assets Current and other assets Capital assets, net	\$	686021 7466984	
<b>Total Assets</b>		8153005	
<u>Liabilities</u> Long-term liabilities Other liabilities		2105000 112503	
Total Liabilities	\$	2217503	

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Government-wide Financial Analysis (Continued)

**Summary of Net Assets (Continued)** 

		30, 2008 Government
	Busine	ess-type ivities
Net Assets		
Invested in capital assets, net of related debt	\$	5251984
Restricted for payment of debt		538701
Unrestricted	_	144817
<b>Total Net Assets</b>	\$	5935502

	June 30, 2007 Primary Government Business-type Activities
<u>Assets</u>	
Current and other assets	\$ 671796
Capital assets, net	<u>7541124</u>
Total Assets	8212920
<u>Liabilities</u>	2215000
Long-term liabilities	2215000
Other liabilities	117592
<b>Total Liabilities</b>	\$ 2332592

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Government-wide Financial Analysis (Continued)

**Summary of Net Assets (Continued)** 

		30, 2007 Government
_	Busin	ess-type ivities
Net Assets	·	
Invested in capital assets, net of	\$	
related debt		5221124
Restricted for payment of debt		510655
Unrestricted		148549
Total Net Assets	\$	5880328

The following represents the comparative changes in net assets for business-type activities for the years ended June 30, 2008 and June 30, 2007:

	30, 2008 Government
_	ess-type ivities
<u>REVENUES</u>	 
Program Revenues	
Charges for services	\$ 629808
Capital grants	3294
Interest and Investment Earnings	18400
<b>Total Revenues</b>	\$ 651502

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Government-wide Financial Analysis (Continued)

**Summary of Net Assets (Continued)** 

	June 30, 2008 Primary Government		
	Busir	ness-type	
	Act	tivities	
<b>EXPENSES</b>			
Office and Administration	\$	57661	
Sewer Plant		372307	
Interest Expense		89445	
Depreciation		76915	
Total business-type expenses	\$	596328	
Increase (Decrease) in Net Assets		55174	
Net Assets, Beginning of Year		5880328	
Net Assets, End of Year	\$	<u>5935502</u>	

	e 30, 2007 y Government
	ness-type ctivities
<u>REVENUES</u>	 
Program Revenues	
Charges for services	\$ 619577
Capital grants	19206
Interest and Investment Earnings	 17843
<b>Total Revenues</b>	\$ 656626

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Government-wide Financial Analysis (Continued)

**Summary of Net Assets (Continued)** 

	June 30, 2007 Primary Government	
	Business-type Activities	
EXPENSES	120111000	
Office and Administration	\$ 52370	
Sewer Plant	337077	
Interest Expense	94361	
Depreciation	<u>77361</u>	
Total business-type expenses	\$ 561169	
Increase (Decrease) in Net Assets	95457	
Net Assets, Beginning of Year	5784871	
Net Assets, End of Year	\$ <u> 5880328</u>	

#### **Business-type Activities**

Business-type activities increased the Authority's net assets by \$55,174. Charges for services for the sewer plant for the year ended were \$629,808.

Total expenses for the sewer plant for the year ended were \$ 596,328.

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#### **Proprietary Funds**

The Authority's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

#### Capital Assets and Debt Administration

#### **Capital Assets**

The Authority's investment in capital assets, net of accumulated depreciation, for its business-type activities as of June 30, 2008 is \$ 7,466,984. The investment in capital assets includes land, building, machinery and equipment.

There are no infrastructure assets.

#### Long-term debt

The Authority's long-term debt consists of Series 2005 Refunding Revenue Bonds, the balance of which is \$ 2,215,000 at June 30, 2008.

#### 2007-2008 Achievements

The **West Iron County Sewer Authority** (WICSA) Wastewater Treatment Plant operated within the parameters of NPDES Permit Number M10043281. WISCA's community members continued with sewer improvements and maintenance to reduce I&I, and WICSA employees continued with maintaining all equipment and plant processes.

#### 2008-2009 Goals

WISCA will continue to operate in compliance of NPDES permit M10043281. WICSA's community members will continue with sewer maintenance and improvements to reduce I&I, and WISCA employees will continue to maintain equipment and plant processes. WICSA received funding from the State Revolving Fund to complete upgrades identified by STS Consultants as part of the S-2 Grant. These upgrades are to be completed by July 01, 2009.

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### **Requests for Information**

This financial report is designed to provide a general overview of the Authority's finances for all those with an interest in the Authority's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

West Iron County Sewer Authority P.O. Box 246 Caspian, Michigan 49915 BASIC FINANCIAL STATEMENTS

## STATEMENT OF NET ASSETS

JUNE 30, 2008

<u>ASSETS</u>	Business-Type Activities
Current Assets  Cash and Cash Equivalents (Note B)  Accounts Receivable  Prepaid Expenses  Due from External Parties	\$ 142,040 180 114 4,986
Total Current Assets	147,320
Noncurrent Assets Restricted Cash Capital Assets, Net (Note F )	538,701 7,466,984
Total Noncurrent Assets	8,005,685
TOTAL ASSETS	\$ 8,153,005
LIABILITIES Current Liabilities Accounts Payable Accrued Benefits Bonds/Notes Payable (Due within one year)	2,503 110,000
Total Current Liabilities	112,503
Noncurrent Liabilities  Bonds/Notes Payable (Note G)	2,105,000
Total Noncurrent Liabilities	2,105,000
TOTAL LIABILITIES	2,217,503
NET ASSETS Invested in Capital Assets, Net of Related Debt Restricted for Payment of Debt Unrestricted and Undesignated	5,251,984 538,701 144,817
TOTAL NET ASSETS	\$ 5,935,502

The notes to the financial statements are integral part of this report.

#### STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2008

			PROGRAM	REVE	NUES	l and	(Expense) Revenue Changes in et Assets
Functions/Programs	<u>E</u>	xpenses	Charges Services		apital Grants		siness-Type Activities
Business-type Activities							
Office and Administration Sewer Plant Interest and Fees Expense Depreciation (Unallocated)	\$	57,661 372,307 89,445 76,915	\$ 629,808	\$	3,294	\$	(57,661) 260,795 (89,445) (76,915)
Total Business-type Activities	\$	596,328	\$ 629,808	\$	3,294	\$	36,774
General Revenues: Interest and Investment	t Earr	ninas					18,400
Total General Reve		_					
	enue	S					18,400
Change in Net Assets							55,174
Net Assets - Beginning of year							5,880,328
Net Assets - End of year						\$	5,935,502

## STATEMENT OF FUND NET ASSETS - ENTERPRISE FUND

### JUNE 30, 2008

	Sew	er Authority
<u>ASSETS</u>		
Current Assets:		
Cash, unrestricted	\$	142,040
Accounts Receivable, net		180
Prepaid Union Dues		114
Due from External Parties		4,986
Total Current Assets		147,320
Non-current Assets:		
Restricted cash		538,701
Capital assets:		
Land and Improvements		38,933
Building		6,692,707
Sewer Station: Lines and Equipment		4,841,358
Furniture and Fixtures		2,508
Less allowance for depreciation		(4,108,522)
Total Capital assets		7,466,984
Total Non-current Assets		8,005,685
TOTAL ASSETS	\$	8,153,005
LIABILITIES		
Current Liabilities:		
Accounts payable		-
Accrued benefits		2,503
Bonds/notes payable (Due within one year)		110,000
Total Current Liabilities		112,503
Noncurrent Liabilities:		
Bonds/notes payable		2,105,000
Total Noncurrent Liabilities		2,105,000
TOTAL LIABILITIES		2,217,503
NET ASSETS		
Invested in Capital Assets, Net of Related Debt		5,251,984
Restricted for payment of debt		538,701
Unrestricted and Undesignated	,	144,817
TOTAL NET ASSETS	\$	5,935,502

The notes to the financial statements are integral part of this report.

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - ENTERPRISE FUND

#### FISCAL YEAR ENDED JUNE 30, 2008

OPERATING REVENUES  Charges for Services - Municipal Units Operating and Maintenance Debt Retirement Charges for Services - Other Miscellaneous Revenues	\$ 392,645 194,728 35,437 6,998
TOTAL OPERATING REVENUES	\$ 629,808
OPERATING EXPENSES  Personal Services and Benefits Repairs and Maintenance Other Supplies and Expenses Office Expense Depreciation Miscellaneous	 196,991 10,666 219,210 2,855 76,915 246
TOTAL OPERATING EXPENSES	\$ 506,883
OPERATING INCOME (LOSS)	122,925
Non-Operating Revenues (Expenses:) Interest Revenue Grant Proceeds Interest Expense Total Non-Operating Revenues (Expenses)	 18,400 3,294 (89,445) (67,751)
CHANGE IN NET ASSETS	55,174
NET ASSETS, BEGINNING OF YEAR	5,880,328
NET ASSETS, END OF YEAR	\$ 5,935,502

#### STATEMENT OF CASH FLOWS – ENTERPRISE FUND

#### FISCAL YEAR ENDED JUNE 30, 2008

#### CASH FLOWS FROM (USED BY)

OPERATING ACTIVITIES  Net cash received from fees and services Other operating revenues Cash payments to employees for services Cash payments to goods and services Other operating expenses	\$ 631,458 6,998 (194,081) (245,984)
NET CASH FROM OPERATING ACTIVITIES	\$ 198,391
NON CAPITAL AND FINANCING ACTIVITIES (Increase) decrease in due from other funds Increase (decrease) in due to other funds Net operating transfers in (out)	1,032 - -
NET CASH USED BY NON CAPITAL AND FINANCING ACTIVITIES	\$ 1,032
CAPITAL AND RELATED FINANCING ACTIVITIES  Acquisition and construction of capital assets  Principal payment on long-term bonds  Interest and fees paid on long-term bonds  Proceeds from borrowings	(2,775) (105,000) (89,445)
Increase in Grants Receivable Grant Proceeds	3,294
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES	\$ (193,926)
INVESTING ACTIVITIES Interest Income	18,400
NET CASH FROM INVESTING ACTIVITIES	\$ 18,400
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	23,897
Cash and Cash Equivalents, Beginning of Year	656,844
Cash and Cash Equivalents, End of Year	\$ 680,741

The notes to the financial statements are an integral part of this report.

# STATEMENT OF CASH FLOWS - ENTERPRISE FUND (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

## CASH FLOWS FROM OPERATING ACTIVITIES

Operating Income (Loss) Adjustment to reconcile operating income to net cash provided by operating activities:	\$ 122,925
. Depreciation	76,915
. Provision for uncollectible accounts	
. Changes in assets and liabilities :	
(Increase) Decrease in accounts receivable	10
(Increase) Decrease in grants receivable	8,638
(Increase) Decrease in prepaid union dues	(8)
Increase (Decrease) in accounts payable	(10,347)
Increase (Decrease) in accrued benefits	258
Increase (Decrease) in customer deposits	 
NET CASH FROM OPERATING ACTIVITIES	\$ 198,391

The notes to the financial statements are an integral part of this report.

#### FIDUCIARY FUND

### STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2008

	PRIVATE-PURPOSE TRUST FUND		
ASSETS			
Cash and Cash Equivalents	\$	15,000	
TOTAL ASSETS		15,000	
LIABILITIES			
Due to Other Funds Accrued Benefits		4,986 10,014	
TOTAL LIABILITIES	\$	15,000	
NET ASSETS			
Restricted for Employee Benefits Unrestricted	\$	- -	
TOTAL NET ASSETS	\$		

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

### YEAR ENDED JUNE 30, 2008

	PRIVATE-PURPOSE TRUST FUND	
ADDITIONS		
Decrease in amounts due to Proprietary Fund	\$	1,032
TOTAL ADDITIONS	\$	1,032
<u>DEDUCTIONS</u>		
Increase in employee sick leave benefits accrued		1,032
TOTAL DEDUCTIONS	\$	1,032
CHANGE IN NET ASSETS		-
NET ASSETS - BEGINNING OF YEAR		
NET ASSETS - END OF YEAR	\$	

The notes to the financial statements are an integral part of this report.

NOTES TO THE FINANCIAL STATEMENTS

#### NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting methods and procedures adopted by the **West Iron County Sewer Authority**, Caspian, Michigan, conform to generally accepted accounting principles as applicable to governmental entities. The following is a summary of the more significant policies:

#### THE FINANCIAL REPORTING ENTITY

The Authority was organized to provide sewer service to the cities of Iron River, Stambaugh, (now consolidated with the new City of Iron River), Caspian, Gaastra, and a portion of Iron River Township. The first grant applications were filed in 1982. Two members from each participating municipality are appointed by their respective governmental entities to serve on the Board of Trustees of the **West Iron County Sewer Authority**.

In accordance with the provisions of GASB 14, certain other governmental organizations are not considered to be part of the entity for financial reporting purposes.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### THE FINANCIAL REPORTING ENTITY (Continued)

The criteria established by GASB 14 for determining the various governmental organizations to be included in the reporting entity's financial statements include separation of electing governing body and legal status, and fiscal independence. On this basis, there are no discretely presented component units to be included in the reporting entity.

#### **BLENDED COMPONENT UNITS**

A blended component unit is a legally separate entity from the local unit, but is so intertwined with the local unit that it is, in substance, the same as the local governmental unit.

A basic strategy of GASB 14 is to present financial information for component units separately from the financial information for the primary government. This is achieved through the discrete presentation method.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **BLENDED COMPONENT UNITS** (Continued)

However, in the case of blended component units, GASB believes that it would be more appropriate to use the blending method to incorporate the financial information of a component unit into the reporting entity's financial statements. When the blending method is used, transactions and balances of a component unit are merged with similar transactions and balances of the primary government so that there is no way to identify which balances relate to the component unit and which relate to the primary government.

On the basis described above, there are no discretely presented component units, nor are there any blended component units whose financial statements are included in the financial statements of the **West Iron County Sewer Authority.** 

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **JOINT VENTURES**

A joint venture is a legal entity or other organization that results from a contractual agreement and that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control, in which the participants retain an ongoing financial interest or an ongoing financial responsibility.

An ongoing financial responsibility is determined as a participating government's obligation in some manner for debts or the joint venture's existence depends on continued funding by the participating government.

There are no joint ventures to be reported.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### JOINTLY GOVERNED ORGANIZATIONS

A jointly governed organization is a multi-governmental arrangement that is governed by representatives from each of the governments that create the organization, but that is not a joint venture because the participants do not retain an ongoing financial interest or responsibility.

There are no jointly governed organizations to be reported.

#### **RELATED ORGANIZATIONS**

A related organization is an organization for which a primary government is not financially accountable (because it does not impose will or have a financial benefit or burden relations) even though the primary government appoints a voting majority of the organization's governing board.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **RELATED ORGANIZATIONS** (Continued)

There are no related organizations to be reported.

#### **BASIS OF PRESENTATION**

The Authority follows GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. GASB Statement No. 34 adds the following components to the financial statements:

#### Management's Discussion and Analysis

A narrative introduction and analytical overview of the government's financial activities. This analysis is similar to the analysis the private sector provides in their annual reports.

#### Government-wide financial statements

These include financial statements prepared using full accrual accounting for all of the government's activities.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **BASIS OF PRESENTATION** (Continued)

#### Government-wide financial statements (Continued)

This approach includes not just current assets and liabilities (such as cash and accounts payable) but also capital assets and long-term liabilities (such as buildings and infrastructure, including bridges and roads, and general obligation debt). Annual accounting also reports all of the revenues and costs of providing services each year, not just those received or paid in the current year or soon thereafter. The government-wide statements include the Statement of Net Assets and the Statement of Program Activities.

The criteria applied for designation as a major fund is as follows:

1) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of an individual fund are at least 10% of the corresponding total for a fund type.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **BASIS OF PRESENTATION** (Continued)

#### Government-wide financial statements (Continued)

2) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of an individual fund are at least 5% of the corresponding total for the total of all governmental and enterprise funds combined.

Assets, or other element taken one at a time would have to pass both the 10% test and the 5% test for the fund to be required to be reported as a major fund.

#### Statement of Net Assets

The Statement of Net Assets displays the financial position of the primary government (government and business-type activities, where applicable).

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **BASIS OF PRESENTATION** (Continued)

#### Statement of Net Assets (Continued)

Governments report all capital assets, including infrastructure, in the government-wide Statement of Net Assets and report depreciation expenses - the cost of "using up" capital assets - in the Statement of Activities. The net assets of a government are broken down into three categories - 1) invested in capital assets, net of related debt; 2) restricted; and 3) unrestricted.

#### Statement of Program Activities

The statement of program activities reports expenses and revenues in a format that focuses on the cost of the government's functions. The expense of individual functions is compared to the revenues generated directly by the function (for instance, through user charges or intergovernmental grants).

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### **BASIS OF PRESENTATION** (Continued)

# GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The basic financial statements include both government-wide (based on the Authority as a whole) and fund financial statements. The reporting model focus is on both the Authority as a whole and the fund financial statement (business-type categories).

Both the government-wide and fund financial statements (within the basic financial statements) categorize primary activities as business type only. In the government-wide Statement of Net Assets, the business-type activities column (a) is presented, and (b) is reflected, on a full accrual, economic resource basis, which incorporates long-term assets and receivables as well as long-term debt and obligations.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### **BASIS OF PRESENTATION** (Continued)

# **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS** (Continued)

Both government-wide and fund financial statement presentations provide valuable information that can be analyzed and compared (between years and between governments) to enhance the usefulness of the financial information.

The Authority generally uses restricted assets first for expenses incurred for which both restricted and unrestricted assets are available. The Authority may defer the use of restricted assets based on a review of the specific transaction.

The government-wide Statement of Activities reflects both the gross and net cost per functional category (office and administration, sewer plant, interest, and depreciation) that are otherwise being supported by general government revenues (interest and investment earnings).

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

## **BASIS OF PRESENTATION** (Continued)

# **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS** (Continued)

In the fund financial statements, financial transactions and accounts of the Authority are organized on the basis of funds.

The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

## **BASIS OF PRESENTATION** (Continued)

## **PROPRIETARY FUNDS**

## Enterprise Funds

These funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises----where the intent of the governing body is that the costs (expenses including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose.

For reporting purposes, the Sewer Authority Enterprise Fund is the major fund.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

## **FIDUCIARY FUNDS**

These funds are used to account for assets held by the Authority in a trustee capacity or as an agent for other individuals, private organizations, other governmental units and/or other funds. The Authority's Sick Leave Fund is a fiduciary fund.

It is classified as a private-purpose trust fund.

## **MEASUREMENT FOCUS**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The government-wide statement of net assets, statement of activities, and the proprietary funds are accounted for on a flow of economic resources measurement focus.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

### **MEASUREMENT FOCUS** (Continued)

With this measurement focus, all assets and all liabilities associated with the operation of these activities are included on the statement of net assets. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The statement of net assets, statement of activities, and financial statements of the Proprietary Fund are presented on the accrual basis of accounting.

Under this method of accounting, revenues are recognized when earned and expenses are recorded when liabilities are incurred without regard to receipt or disbursement of cash.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

## **MEASUREMENT FOCUS (Continued)**

The local government unit applies all GASB pronouncements as well as the FASB pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

#### **ENCUMBRANCES**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriations, is employed for accountability purposes only.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

### **ENCUMBRANCES** (Continued)

It is the Authority's policy to honor all unfilled contracts/orders at year-end, but the authority to complete these transactions is provided by the new year's budget appropriations, as unexpended appropriations of the current year lapse at year-end.

### **CASH AND CASH EQUIVALENTS**

The Authority pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash accounts is available to meet current operating requirements.

The Authority classifies cash on hand, cash on deposit (including certificates of deposit), and highly liquid investments with an original maturity of ninety days or less when purchased as cash in its financial statements.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

### **INVENTORIES**

Inventories of supplies are expended as received.

### **RECEIVABLES**

User charges for the Proprietary Fund are recorded as receivable when billed. All receivables are reported at their gross value.

### **INTEREST RECEIVABLE**

Interest on certificates of deposit is recorded as revenue in the year the interest is earned and is available to pay liabilities of the current period.

### **DEFERRED REVENUE**

Deferred revenue represents amounts for which asset recognition criteria have been met but for which revenue recognition criteria have not been met, whereby such amounts are measurable but not considered currently available resources.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

## **RETAINED EARNINGS**

Unreserved retained earnings represent net assets available for future operations or distribution. Reserved retained earnings represent net assets that have been legally identified for specific purposes. Designated retained earnings represent amounts earmarked by the Authority for future expenditures.

## **NON-MONETARY TRANSACTIONS**

The Single Audit Act of 1984, as amended, and OMB Circular A-133 defines federal financial assistance to include both monetary and non-monetary forms of assistance provided by or passed down from a federal agency, such as grants, contracts, loans, loan guarantees, property, etc.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

## **CAPITAL ASSETS**

To the extent the Authority's capitalization threshold of \$1,000 is met, capital outlays of the Proprietary Funds are recorded as fixed assets and depreciated over their estimated useful lives on a straight-line basis on both the funds basis and the governmental-wide basis using the straight-line method and the following estimated useful lives:

Land Improvements...... 20 years

Equipment..... 5 - 20 years

All fixed assets are valued at historical cost or estimated historical cost if actual cost was not available.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

## **CAPITAL ASSETS** (Continued)

Donated fixed assets are valued at their estimated fair market value on the date donated.

Maintenance, repairs, and minor equipment are charged to operations when incurred. Expenses that materially change capacities or extend useful lives are capitalized. Upon sale or retirement of land, buildings, and equipment, the cost and related accumulated depreciation, if applicable, are eliminated from the respective accounts and any resulting gain or loss is included in the results of operations.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **COMPENSATED ABSENCES**

Employees earn sick leave benefits at the rate of one day per month, which can accrue to a maximum of 150 days. At separation or retirement, employees are paid out 50% of the unused sick days calculated at the employees' current rate of pay.

At June 30, 2008, the total liability of the Authority based on this 50% payoff rate, plus related costs of FICA is \$ 12,517.

As required by the provisions of GASB 16, estimates have been made to determine the current portion of the liability using historical averages. This is the amount which could reasonably be expected to be used within the next 12 month period. This has been expended in the current period, along with related FICA costs. The balance, or long term portion of the liability, including related FICA expense, is reflected on the Private-Purpose Trust Fund's balance sheet.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **COMPENSATED ABSENCES** (Continued)

It is the Authority's policy to fund the <u>long-term</u> liability in the amount of at least 50% of the estimated liability. Based on the long-term liability of \$10,014, funding of \$5,007 is required. At June 30, 2008, the Authority had funded the account in the amount of \$15,000.

### POST EMPLOYMENT BENEFITS

When employment is interrupted or terminated, all insurance coverage continues only for the balance of the month in which such termination occurs or until the next premium is due, whichever is later.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **BASIS OF PRESENTATION** (Continued)

### **USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### NOTE B - CASH, DEPOSITS, AND INVESTMENTS

## **CASH RESERVES**

## Revenue Refunding Bonds, Series 2005

As provided in Ordinance No. 4, the Revenues of the System shall be set aside into a separate fund designated the West Iron County Sewage Disposal System Receiving Fund, and the moneys so deposited therein shall be transferred, expended, and used only in the manner and order as follows:

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## **CASH RESERVES** (Continued)

## **Operation and Maintenance Fund**

Pursuant to Ordinance No. 4, there has been established and maintained a separate fund designated the Operation and Maintenance Fund. Revenues in the Operation and Maintenance Fund shall remain in said fund. Revenues shall be transferred each quarter of the fiscal year from the receiving fund to the Operation and Maintenance Fund to pay the reasonable and necessary current expenses of administration and operating and maintaining the System for the ensuing quarter.

### **Bond and Interest Redemption Fund**

Revenues shall be transferred each quarter of the fiscal year from the Receiving Fund, before any other expenditures or transfer there-from, and deposited in the Bond and Interest Redemption Fund for payment of principal of and interest on the outstanding bonds.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## <u>CASH RESERVES</u> (Continued) <u>Bond and Interest Redemption Fund</u> (Continued)

On the first day of each quarter, there shall be set aside an amount not less than ½ of the amount of interest due on the next interest payment date. There shall also be set aside on the first day of each quarter of the fiscal year an amount not less than ¼ of the amount of principal due on the next principal payment date.

On June 30, 2008, the Authority is required to have reserved \$49,047 in the Bond and Interest Redemption Fund. The actual balance as of June 30 was \$79,075.

#### **Bond Reserve Account**

Established within the Bond and Interest Redemption Fund is a separate account designated as the Bond Reserve Account. As stipulated in the Sales Resolution, the amount of \$ 214,652 was to be transferred from the proceeds of the Refunding Bonds into the Bond Reserve Account.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## <u>CASH RESERVES</u> (Continued) Bond Reserve Account (Continued)

No further deposits are required to be made once the aforesaid sums have been deposited.

At June 30, 2008, the balance in the Bond Reserve Account was \$ 230,171.

## **Repair and Reconstruction Account**

Revenues are to be transferred each quarter of the fiscal year from the Receiving Fund and deposited in the Repair and Reconstruction Account in such amount as necessary to maintain the Repair and Reconstruction Account at not less than \$50,000. Moneys in this account shall be used and disbursed only for the purpose of paying the cost of repairing or replacing any damage to the System, or making improvements to the System, and when necessary, for the purpose of making payments of principal and interest on the Bonds.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## <u>CASH RESERVES</u> (Continued) <u>Repair and Reconstruction Account</u> (Continued)

At June 30, 2008, the balance in the Repair and Reconstruction Account was \$ 186,016.

### **Improvement Fund**

Although not required under Ordinance 4, the **West Iron County Sewer Authority** also maintains a balance of \$10,000 in an Improvement Fund.

## **PRIMARY GOVERNMENT**

On June 30, 2008, the carrying value of the Authority's deposits (Primary Government) was \$ 695,741 and is comprised of cash and deposits reflected in the following funds:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## **PRIMARY GOVERNMENT** (Continued)

Enterprise Funds	\$
Proprietary Funds	680741
Total Enterprise Funds	680741
Fiduciary Funds	
Private-Purpose Trust Fund	15000
Total Fiduciary Funds	15000
TOTAL PRIMARY GOVERNMENT	\$ 695741

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the local unit's cash deposits classifies cash according to three levels of risk.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

The three levels of risk are as follows:

## **Category 1**

Deposits which are insured or collateralized with securities held by the Sewer Authority or its agent in the Sewer Authority's name.

## **Category 2**

Deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Sewer Authority's name.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## Category 3

Deposits which are not collateralized or insured.

Based on these levels of risk, the Authority's cash deposits (Primary Government) are classified as follows:

## SCHEDULE OF CASH AND DEPOSITS

## **PRIMARY GOVERNMENT**

	Category	Category	Category	Total
Cash and Deposits	\$ 237514	\$ -0-	\$ 458227	\$ 695741

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

### **INVESTMENTS**

Credit risk is the risk that issuer or other counterparty to an investment will not fulfill its obligations. Custodial risk is the risk that, in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments or collateral securities in the possession of an outside party.

The Authority's investments are categorized below to give an indication of the level of risk assumed at year-end. Category 1 includes investments that are held or registered or for which the securities are held by the Authority or its agent in the Authority's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's safekeeping department or agent in the Authority's name. Category 3 includes uninsured and registered investments for which the securities are held by the broker or dealer, or by its safekeeping department or agent, but not in the Authority's name.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## **INVESTMENTS** (Continued)

The Authority has no investments, as reflected below:

Investment Type	\$ Category	\$ Category 2 -0-	\$ Category 3	·	Carrying Value  -0-	Iarket Value - <u>0-</u>
Total Investments	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>	\$	<u>-0-</u>	\$ <u>-0-</u>

## **STATUTORY AUTHORITY**

Act 196, PA 1997, authorizes the Authority to deposit and invest in:

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## **STATUTORY AUTHORITY** (Continued)

- 1. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- 2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution eligible to be a depository of funds belonging to the State of Michigan under a law or rule of this state or the United States.
- 3. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## **STATUTORY AUTHORITY** (Continued)

- 4. Repurchase agreements consisting of instruments issued by the United States or an agency or instrumentality of the United States.
- 5. Bankers acceptances of United States banks.
- Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- 7. Mutual funds registered under the Investment Act of 1950 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE B - CASH, DEPOSITS, AND INVESTMENTS (CONTINUED)

## **STATUTORY AUTHORITY** (Continued)

The Authority has adopted an investment policy, allowing for all types of deposits and investments listed above. The Authority's deposits and investments are in compliance with it's investment policy.

## **NOTE C - PENSION PLAN**

### **DESCRIPTION OF PLAN AND PLAN ASSETS**

The West Iron County Sewer Authority is in an agent multiple-employer defined benefit pension plan with the Municipal Employees' Retirement System (MERS).

The system provides the following provisions: normal retirement, deferred retirement, service retirement allowance, disability retirement allowance, non-duty-connected death and post-retirement adjustments to plan members and their beneficiaries.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## **NOTE C - PENSION PLAN (CONTINUED)**

## <u>DESCRIPTION OF PLAN AND PLAN ASSETS -</u> (Continued)

The service requirement is computed using credited service at the time of termination of membership multiplied by the sum of 2.25 percent times the final average compensation (FAC) with a maximum benefit of 80 percent of FAC. The most recent period for which actuarial data was available was for the fiscal year ended December 31, 2007.

MERS was organized pursuant to Section 12a of Act#156, Public Acts of 1851 (MSA 5.333(a); MCLA 46.12(a), as amended, State of Michigan.

MERS is regulated under Act No. 427 of the Public Acts of 1984, sections of which have been approved by the State Pension Commission.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## **NOTE C - PENSION PLAN (CONTINUED)**

## <u>DESCRIPTION OF PLAN AND PLAN ASSETS -</u> (Continued)

MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system.

That report may be obtained by writing to:

MERS 447 North Canal Street Lansing, Michigan 48917-9755

## **FUNDING POLICY**

The obligation to contribute to and maintain the system for these employees was established by negotiation with the **West Iron County Sewer Authority**'s competitive bargaining unit and personnel policy, which does not require employees to contribute to the plan.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE C - PENSION PLAN (CONTINUED)**

## **FUNDING POLICY** (Continued)

The Authority is required to contribute at an actuarially determined rate; the current rate was 21.37 percent at December 31, 2007.

## **ANNUAL PENSION COST**

During the fiscal year ended June 30, 2008, the Authority's contributions totaling \$ 27,839 were made in accordance with the contribution requirement determined by an actuarial valuation of the plan as of December 31, 2007. The employer contribution rate has been determined based on the entry age normal funding method. Under the entry age normal funding method, the total employer contribution is comprised of the normal cost plus the level annual percentage of payroll payment required to amortize the unfunded actuarial accrued liability over 30 years. The employer normal cost is, for each employee, the level percentage of payroll contribution (from entry age to retirement) required to accumulate sufficient assets at the member's retirement to pay for his projected benefit.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## **NOTE C - PENSION PLAN (CONTINUED)**

### **ANNUAL PENSION COST (Continued)**

Significant actuarial assumptions used include a long-term investment yield rate of 8 percent and annual salary increases of 4.5 percent based on age-related scale to reflect merit, longevity, and promotional salary increases.

# REQUIRED SUPPLEMENTARY INFORMATION FOR GASB STATEMENT NO. 25

The following information has been prepared to provide the information necessary to comply with GASB Statements Number 25 and 27. Statement 25 is effective for fiscal years beginning after June 15, 1996 and Statement 27 is effective for fiscal years beginning after June 15, 1997.

All entries are based on the actuarial methods and assumptions that were used in the December 31, 2007 actuarial valuation to determine the annual employer contribution amounts.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE C - PENSION PLAN (CONTINUED)

# **REQUIRED SUPPLEMENTARY INFORMATION FOR GASB STATEMENT NO. 25** (Continued)

The entry age normal actuarial method was used to determine the disclosure entries.

## GASB 25 INFORMATION (AS OF 12/31/07)

Actuarial Accrued Liability	
Retirees and beneficiaries currently receiving benefits	\$ 495554
Terminated employees not yet receiving benefits	-0-
Current employees - Accumulated employee contributions including allocated investment income	10699
Employer Financed	332038
Total Actuarial Accrued Liability	838291
Total Assets Available for Benefits at Actuarial Value	\$ 600986
Market Value is \$ 607997	
Unfunded (Over-funded) Actuarial Accrued Liability	\$ 237305

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## **NOTE C - PENSION PLAN (CONTINUED)**

## GASB 27 INFORMATION (as of 12/31/07)

Fiscal Year Beginning	July 01, 2009	
Annual Required Contribution (ARC)	\$ 33120*	
Amortization Factor Used – Under-funded Liability (29 years)	0.055889	

\* Based on valuation payroll. For divisions that are open to new hires the actual required contribution will be based on current monthly payroll (during the fiscal year beginning July 01, 2009) times the computed employer contribution rate(s). The ARC shown here is the sum of the ARC's calculated separately for each division.

## NOTE D - ACCUMULATED FUND DEFICITS

At June 30, 2008, the Authority had no fund balance/retained earnings deficit in any fund.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### **NOTE E - RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Authority.

#### **NOTE F - CAPITAL ASSETS**

## **BUSINESS-TYPE ACTIVITIES**

The following is a summary of the changes in capital assets for the fiscal year ended June 30, 2008:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## **NOTE F - CAPITAL ASSETS (CONTINUED)**

BUSINESS-TYPE ACTIVITIES Capital Assets Not Being		Balance June 30, 2007	Inc	ereases	Decr	eases	Balance June 30, 2008
Depreciated	\$		\$		\$		\$
Land, Easements, and Right-of-Way	Ψ_	38933	Ψ	0	Ψ ——	0	<u>38933</u>
Total Capital Assets Not Being							
Depreciated	\$	38933	\$	0	\$	0	\$ 38933
Other Capital Assets							
Buildings		6692707		0		0	6692707
Machinery and Equipment	:	<u>4841091</u>	-	2775		0	<u>4843866</u>
Total Other Capital Assets	\$ 1	1533798	\$	2775	\$	0	\$ 11536573
Less Accumulated Depreciation for: Machinery and Equipment	<u>(4</u>	<u>1031607)</u>	<u>(</u>	<u>76915)</u>		0	(4108522)
Total Accumulated Depreciation	(4	1031607)	(	76915)		0	(4108522)
TOTAL BUSINESS-TYPE ACTIVITIES	\$ <u>_</u>	<u>7541124</u>	\$ <u>(</u>	<u>74140)</u>	<b>\$</b>	0	\$ <u>7466984</u>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE G - LONG-TERM DEBT

The following is a summary of the primary government's long-term debt obligation at June 30, 2008:

	June 30, 2007	4	Add	litions	D	eductions	June 30, 2008
Refunding Revenue Bonds, Series 2005	\$ 2320000	\$	-	-0-	\$	105000	\$ 2215000
Total	\$ 2320000	5	6	-0-	\$	105000	\$ 2215000

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE G - LONG-TERM DEBT (CONTINUED)

## **REFUNDING REVENUE BONDS, SERIES 2005**

On May 26, 2005, the **West Iron County Sewer Authority** issued \$ 2,505,000 in Refunding Revenue Bonds, Series 2005 to pay the cost of refunding all or a portion of the **West Iron County Sewer Authority**'s outstanding Sewage Disposal System Revenue Refunding Bonds; to provide for the collection of revenues from the operation and maintenance of the system and to pay the principal of and interest on the revenue funding bonds; to provide an adequate reserve fund for the revenue refunding bonds; to provide for the rights of the holders of the revenue refunding bonds in enforcement thereof; to provide for other matters relating to the system and the revenue refunding bonds. The bonds were issued in order to realize a reduction in the amount of debt service payments required to be paid on the Refunding Bonds as compared to the Outstanding Bonds.

Principal payments are due on April 01 of each year, beginning on April 01, 2006.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE G - LONG-TERM DEBT (CONTINUED)

## REFUNDING REVENUE BONDS, SERIES 2005

(Continued)

The first interest payment was payable on October 01, 2005, and semi-annually on April 01 and October 01 thereafter.

Scheduled payments of principal and interest are as follows:

Year Ending	April 0	October 01	_	
<u>June 30</u>	<b>Principal</b>	<u>Interest</u>	<u>Interest</u>	<u>Total</u>
2008	\$	\$	\$ 43095	\$ 43095
2009	110000	43095	41335	194430
2010	115000	41335	39466	195801
2011	115000	39466	37511	191977
2012	120000	37511	35411	192922
2013	125000	35411	33161	193572
2014	140000	33161	30571	203732
2015	135000	30571	28006	193577
2016-2020	775000	110854	95174	981028
2021-2023	<u>580000</u>	24856	12530	617386
	\$ 2215000	\$ 396260	\$ 396260	\$ 3007520

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE H - SEGMENT INFORMATION

Operating Revenues	\$ 629808
Depreciation and Amortization Expense	76915
Operating Income or (Loss)	122925
Operating Grants, Entitlements, and	
Shared Revenues	-0-
Operating Transfers:	
In	-0-
(Out)	-0-
Tax Revenues	-0-
Net Income or Loss	55174
Current Capital:	
Contributions	-0-
Transfers	-0-
Property, Plant, and Equipment	
Additions	2775
Deletions	-0-

(Continued on page 74)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE H - SEGMENT INFORMATION (CONTINUED)**

(Continued from previous page)

· • • • • • • • • • • • • • • • • • • •	1 0	
Net working capital	\$ 573518	
Total Assets	8153005	
Bonds and Other Long-Term		
Liabilities		
Payable from Operating Revenues	2105000	
Payable from Other Sources	-0-	
Total Equity	5935502	

### **NOTE I - RELATED PARTY TRANSACTIONS**

Related parties exist when there is a relationship that offers the potential for transactions at less than arm's length, favorable treatment, or the ability to influence the outcome of events differently from that which might result in the absence of that relationship.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE I RELATED PARTY TRANSACTIONS (CONTINUED)

Financial statements must include disclosure of material related party transactions, other than compensation arrangements, expense allowances and similar items in the ordinary course of business. However, disclosure of transactions that are eliminated in the preparation of combined financial statements is not required in those statements.

On this basis, there were no related party transactions reported in the financial statements.

### **NOTE J - SUBSEQUENT EVENTS**

Subsequent events have a material effect on the financial statements which requires adjustment or disclosure.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE J - SUBSEQUENT EVENTS (CONTINUED)

They relate to events that provide additional evidence with respect to conditions that existed at the date of the balance sheet and events that provide evidence with respect to conditions that did not exist at the date of the balance sheet but arose subsequent to that date.

At fiscal year ended June 30, 2008, there were no subsequent events that would have a significant effect on the Authority's operations.

### NOTE K - COMMITMENTS AND CONTINGENCIES

There are no commitments or contingencies, the reporting of which would have a material effect on the financial position of the **West Iron County Sewer Authority**.

OTHER SUPPLEMENTAL INFORMATION

### BALANCE SHEET - ENTERPRISE FUND

JUNE 30, 2008

<u>ASSETS</u>	
CURRENT ASSETS	
Unrestricted Assets	
Cash	\$ 142,040
Accounts Receivable	180
Prepaid Union Dues	114
Due from Trust and Agency	4,986
Restricted Assets	
Cash	538,701
TOTAL CURRENT ASSETS	686,021
FIXED ASSETS	
Land	36,608
Land Improvements	2,325
Building	6,692,707
Sewer Station: Lines and Equipment	4,841,358
Furniture and Fixtures	2,508
Less: Accumulated Depreciation	(4,108,522)
TOTAL FIXED ASSETS	7,466,984
TOTAL ASSETS	\$8,153,005
LIABILITIES AND FUND EQUITY	
CURRENT LIABILITIES	
Accounts Payable	\$ -
Short-Term Portion of Bonds Payable	110,000
Accrued Benefits	2,503
TOTAL CURRENT LIABILITIES	112,503
LONG-TERM LIABILITIES	
Bonds Payable	2,105,000
TOTAL LONG-TERM LIABILITIES	2,105,000
TOTAL LIABILITIES	2,217,503
FUND EQUITY	
Retained Earnings	5,935,502
TOTAL FUND EQUITY	5,935,502
TOTAL LIABILITIES AND FUND EQUITY	\$8,153,005

# COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS -ENTERPRISE FUND

FISCAL YEARS ENDED JUNE 30, 2008 and 2007

	2008	2007
OPERATING REVENUES	<u> </u>	
Charges for Services		
Operation and Maintenance	\$ 392,645	\$ 381,989
Debt Retirement	194,728	195,207
Septage Revenue	34,237	36,338
Other Sources	1,200	1,200
Miscellaneous	6,998	4,843
TOTAL OPERATING REVENUES	629,808	619,577
OPERATING EXPENSES		
Salaries and Wages	130,830	120,316
Board Fees	2,910	3,155
Contracted Services	36,126	29,670
Utilities and Telephone	62,296	62,114
Operating Supplies	29,802	23,620
Repairs and Maintenance	10,666	13,080
Legal Fees	4,851	2,801
Audit Fees	4,192	3,668
Testing and Other Fees	13,650	5,870
Insurance and Bonds	67,432	65,379
	63,251	56,484
Employee Benefits Depreciation	76,915	
•		77,361
Office Expense	2,855	2,076
Travel and Education	861	1,158
Miscellaneous	246	56
TOTAL OPERATING EXPENSES	506,883	466,808
OPERATING PROFIT (LOSS)	122,925	152,769
Non-Operating Income		
Interest Income	18,400	17,843
Grant Proceeds	3,294	19,206
Non-Operating Expense		
Interest Expense	(89,445)	(92,595)
Cost of Issuance/Wire Fees	-	(1,766)
NET INCOME (LOSS)	55,174	95,457
RETAINED EARNINGS, BEGINNING OF YEAR	5,880,328	5,784,871
RETAINED EARNINGS, END OF YEAR	\$ 5,935,502	\$ 5,880,328

The notes to the financial statements are an integral part of this report.

### STATEMENT OF CASH FLOWS - ENTERPRISE FUND

### FISCAL YEAR ENDED JUNE 30, 2008

### CASH FLOWS FROM (USED BY)

OPERATING ACTIVITIES  Net cash received from fees and services Other operating revenues Cash payments to employees for services Cash payments to goods and services Other operating expenses	\$ 631,458 6,998 (194,081) (245,984)
NET CASH FROM OPERATING ACTIVITIES	\$ 198,391
NON CAPITAL AND FINANCING ACTIVITIES (Increase) decrease in due from other funds Increase (decrease) in due to other funds Net operating transfers in (out)	1,032 - -
NET CASH USED BY NON CAPITAL AND FINANCING ACTIVITIES	\$ 1,032
CAPITAL AND RELATED FINANCING ACTIVITIES  Acquisition and construction of capital assets  Principal payment on long-term bonds  Interest and fees paid on long-term bonds  Proceeds from borrowings	(2,775) (105,000) (89,445)
Increase in Grants Receivable Grant Proceeds	 - 3,294
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES	\$ (193,926)
Investing activities Interest Income	18,400
NET CASH FROM INVESTING ACTIVITIES	\$ 18,400
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	23,897
Cash and Cash Equivalents, Beginning of Year	656,844
Cash and Cash Equivalents, End of Year	\$ 680,741

The notes to the financial statements are an integral part of this report.

# STATEMENT OF CASH FLOWS - ENTERPRISE FUND (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

## CASH FLOWS FROM OPERATING ACTIVITIES

Operating Income (Loss) Adjustment to reconcile operating income to net cash provided by operating activities:	\$ 122,925
Depreciation     Provision for uncollectible accounts     Changes in assets and liabilities :	76,915
(Increase) Decrease in accounts receivable	10
(Increase) Decrease in grants receivable	8,638
(Increase) Decrease in prepaid union dues	(8)
Increase (Decrease) in accounts payable	(10,347)
Increase (Decrease) in accrued benefits	258
Increase (Decrease) in customer deposits	 
NET CASH FROM OPERATING ACTIVITIES	\$ 198,391

The notes to the financial statements are an integral part of this report.

		ROL OVER FINA O ON AN AUDIT (	NCIAL REPORTII OF FINANCIAL	NG
			TING STANDARDS	

### DS Rostagno, CPA, P.C.

101 West Maple Street, Iron River, MI 49935 Tel (906) 265-1040 Fax (906) 265-1042

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PREPARED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees West Iron County Sewer Authority Caspian, Michigan 49915

We have audited the financial statements of the business-type activities and each major fund of the **West Iron County Sewer Authority**, Caspian, Michigan. as of and for the year ended June 30, 2008, which collectively comprise the **West Iron County Sewer Authority**, Caspian, Michigan's basic financial statements and have issued our report thereon dated November 25, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the standards prescribed by the State Treasurer.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the **West Iron County Sewer Authority**, Caspian, Michigan's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing opinions on the effectiveness of the **West Iron County Sewer Authority**, Caspian, Michigan's internal control over financial reporting. Accordingly, we do not express opinions on the effectiveness of the **West Iron County Sewer Authority**, Caspian, Michigan's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the **West Iron County Sewer Authority**, Caspian, Michigan's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such as there is more than a remote likelihood that a misstatement of the **West Iron County Sewer Authority**, Caspian, Michigan's financial statements that is more than inconsequential will not be prevented or detected by the **West Iron County Sewer Authority**, Caspian, Michigan's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the **West Iron County Sewer Authority**, Caspian, Michigan's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the **West Iron County Sewer Authority**, Caspian, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contacts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing opinions on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such opinions. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the audit committee, the Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Dianne S. Rostagno

DS ROSTAGNO, CPA, P.C.

November 25, 2008

### DS Rostagno, CPA, P.C.

101 West Maple Street, Iron River, MI 49935 Tel (906) 265-1040 Fax (906) 265-1042

Board of Trustees **West Iron County Sewer Authority** Caspian, Michigan 49915

In planning and performing the audit of the financial statements of the **West Iron County Sewer Authority**, Caspian, Michigan as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the Authority's internal control structure to plan the auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control structure. Accordingly, we do not express opinions on the effectiveness of the **West Iron County Sewer Authority**, Caspian, Michigan's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the **West Iron County Sewer Authority**, Caspian, Michigan's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the **West Iron County Sewer Authority**, Caspian, Michigan's financial statements that is more than inconsequential will not be prevented or detected by the **West Iron County Sewer Authority**, Caspian, Michigan's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the **West Iron County Sewer Authority**, Caspian, Michigan's internal control.

During our audit, we noted certain matters involving the internal control structure and other operational matters that are presented for your consideration. They are divided into three categories: significant deficiencies, material weaknesses, and other matters.

### MATERIAL WEAKNESS

There are no matters to report.

### SIGNIFICANT DEFICIENCIES

West Iron County Sewer Authority Page Two

### **New Comments**

### **Ability to Prepare Financial Statements and Related Note Disclosures**

Like other local units of government of similar size, limited financial summaries and abbreviated financial statements are made available for the Board of Trustees. The Authority relies on auditors to draft it financial statements and related disclosures in accordance with generally accepted accounting principles. Board of Trustee members review and accept the financial statements on behalf of the Authority. The hiring of additional personnel to prepare the financial statements would not be cost effective.

#### **Recommendation**

Members of the Board of Trustees should remain involved in the financial reporting process to provide an oversight function. Board of Trustees members agree and will continue to use the auditor's assistance in drafting its financial statements and will remain involved in the financial reporting process.

#### **Audit Adjustments**

The Authority relies on its auditors to prepare year-end non-recurring adjusting journal entries to adjust its financial statements. Board of Trustees members review and accept the adjusting entries on behalf of the Authority.

### **Recommendation**

Members of the Board of Trustees should continue to review and approve non-recurring entries. Board of Trustees members agree and will continue to use the auditor's assistance in preparing year-end adjusting journal entries.

### **Significant Deficiencies Communicated in Prior Years**

There are no matters to report.

### **OTHER MATTERS**

### **New Comments**

### **Elected and Appointed Officials**

Elected and appointed officials are defined by statute as employees of the public entity they serve. Because they are considered employees, they are subject to Social Security and Medicare withholding. Currently, the Board of Trustees members are not being treated as employees for payroll purposes.

### **Recommendation**

It was recommended that compensation for all elected and appointed officials be reported as payroll from which the Authority must withhold the mandatory Social Security and Medicare.

West Iron County Sewer Authority Page Three

### **OTHER MATTERS** (Continued)

**New Comments (Continued)** 

#### **Elected and Appointed Officials (Continued)**

#### **Bonus**

Any form of bonus is considered additional compensation and must be considered payroll and is subject to Social Security and Medicare withholding.

### Recommendation

It is being recommended that all bonuses issued to employees be reported as payroll from which the Authority must withhold the mandatory Social Security and Medicare.

### **Matters Communicated in Prior Years**

There are no matters to report.

This letter does not affect our report dated November 25, 2008 on the financial statements of the **West Iron County Sewer Authority**, Caspian, Michigan. We will review the status of these comments during our next audit engagement. Our comments and recommendations, which have been discussed with appropriate Board of Trustees members, are intended to improve the internal control structure or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, or to assist you in implementing the recommendations.

It has been a pleasure working with the Board of Trustees, and we wish to express our appreciation for their cooperation and assistance during the audit engagement.

This communication is intended solely for the information and use of management, those charged with governance, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Yours very truly,

Dianne S. Rostagno

DS ROSTAGNO, CPA, P.C.

November 25, 2008